

MINUTES¹

PAROLE QUALIFICATIONS COMMITTEE MEETING

Florida Commission on Offender Review | 4070 Esplanade Way | Tallahassee, Florida 32399.
By teleconference.

JUNE 14, 2022

Parole Qualifications Committee (“PQC”) Chairman Phil Archer called the meeting to order at 10:00 a.m. The following individuals were identified as present:

Phil Archer, State Attorney, Eighth Judicial Circuit, PQC Chair
Mark Ober, State Attorney [Retired], Thirteenth Judicial Circuit, PQC Member
Tommy Ford, Sheriff, Bay County, PQC Member
Michael Adkinson, Sheriff, Walton County, PQC Member

Rana Wallace, General Counsel, Commission on Offender Review
Gina Giacomo, Director of Administration, Commission on Offender Review
Alexandra Land, Administrative Assistant, Commission on Offender Review
Kinsey Clarke, Administrative Assistant, Commission on Offender Review

Purpose of the Meeting.

The purpose of the meeting was to discuss candidates for the upcoming Commissioner vacancy at the Commission on Offender Review and to determine which three candidates the PQC would refer to the Governor and Cabinet for consideration.

Discussion.

Approval of May 26, 2022, meeting minutes.

Rana Wallace indicated that the draft May 26, 2022, minutes circulated to the PQC members required a correction as to the last name of one of the Commission staff members present. Mark Ober moved to approve the minutes with the identified correction. Michael Adkinson seconded the motion. The vote was unanimous.

Applicants to present to the Governor and Cabinet.

The Committee collectively discussed the applicants. Collectively, the Committee determined the top three candidates to be, not in ranked order, David Wyant, Michelle Whitworth, and Shelia Alu. The Committee discussed the option to forego interviews and to instead directly submit these three applicants to the Governor and Cabinet for consideration.

¹ The June 14, 2022, meeting was the last meeting of the Parole Qualifications Committee. There will be no opportunity for the Parole Qualifications Committee to move these minutes, as all Committee business concluded at the June 14, 2022, meeting and the Committee will not reconvene.

Phil Archer moved to forego interviews and to submit David Wyant, Michelle Whitworth, and Shelia Alu, to the Governor and Cabinet for consideration. Sheriff Ford seconded the motion. The vote was unanimous.


Public Comments.

No public comments were received.


Meeting adjourned.

Phil Archer adjourned the meeting at 10:10 a.m.

PREPARED AND SUBMITTED BY:



RANA WALLACE
General Counsel
Commission on Offender Review



Date